**Guidelines for preparation of the Final Report (Student)**

**Some formats were provided for preparation of the abstract (outline), cover page, title page and reference / bibliography**. The student **should adhere** to these formats while preparing the final report. A checklist of items to be included in the Final Report is also provided. The following sequence should be followed in the presentation of the Final Report:

1. Cover Page
2. Acknowledgements
3. Certificate from the Supervisor
4. Dissertation Abstract
5. List of Symbols & Abbreviations used
6. List of Tables
7. List of Figures
8. Table of contents
9. Chapters 1, 2, 3, etc. (Chapter 1 should list the objectives stated in the abstract submission and highlight the objectives met). In the rest of the chapters, the objectives met should be elaborated.
10. Conclusions / Recommendations
11. Bibliography / References
12. Appendices
13. List of Publications/Conference Presentations, if any.

**Check list of items for the Final report**

1. Is the Cover page in proper format? Y / N
2. Is the Title page in proper format? Y / N
3. Is the Certificate from the Supervisor in proper format? Has it been signed? Y / N
4. Is Abstract included in the Report? Is it properly written? Y / N
5. Does the Table of Contents page include chapter page numbers? Y / N
6. Does the Report contain a summary of the literature survey? Y / N
   1. Are the Pages numbered properly? Y / N
   2. Are the Figures numbered properly? Y / N
   3. Are the Tables numbered properly? Y / N
   4. Are the Captions for the Figures and Tables proper? Y / N
   5. Are the Appendices numbered? Y / N
      1. Does the Report have Conclusion / Recommendations of the work? Y / N
      2. Are References/Bibliography given in the Report? Y / N
      3. Have the References been cited in the Report? Y / N
      4. Is the citation of References / Bibliography in proper format? Y / N

**Note: A copy of this checklist should be included as the last page of the Final report. This checklist, duly completed and signed by the student, should also be verified and signed by the supervisor. Supervisors are requested to ensure that the students have prepared their reports properly.**

**Illustrative examples of citation of bibliography / references:**

1. Book:

A. Gelb, Applied Optimal Estimation. Cambridge, M.A.; M.I.T. Press, 1974.

2. A paper in a Conference or Symposium Proceedings edited and published by a book publishing company:

R.E. Kalman, ‘New Methods in Wiener Filtering Theory’, in Proc. First Symposium on Engineering Applications of Random Function Theory and Probability’ J.L. Bogdanoff and F. Kozin, Editors. New York; Wiley, 1963, pp 270-388.

3. A Journal Paper:x

R.E. Kalman and N.S. Pucy, ‘New results in linear filtering and prediction theory’, Trans. ASME, J. Basic Eng., Vol. 83-D, pp. 95-108, Mar. 1961.

4. A Conference Paper:

M. Vidyasagar and N.K. Bose, ‘Input-output stability of linear systems defined over measure spaces’, in Proc. Midwest Symp. Ciro. Syst., Montreal, P.O. Canada, Aug. 1975, pp 394-397.

5. A Ph.D. thesis or Dissertation:

A.C.G. Viera, ‘Matrix orthogonal polynomials, with applications to autoregressive modeling and ladder forms’, Ph.D. Dissertation, Stanford Univ., Stanford, CA, Dec. 1977.

6. A Private Communication:

W.M. Wonham (1982) Private Communication.

**Format of Certificate from the Supervisor (Organizational)**

**BIRLA INSTITUTE OF TECHNOLOGY AND SCIENCE, PILANI**

**CERTIFICATE**

This is to certify that the Dissertation entitled \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

and submitted by Mr./Ms.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

in partial fulfillment of the requirements of DSECLZG628T / AIMLCZG628T Dissertation, embodies the work

done by him/her under my supervision.

Signature of the Supervisor

Name

Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Designation

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BIRLA INSTITUTE OF TECHNOLOGY & SCIENCE, PILANI**

**Work Integrated Learning Programmes Division**

**II SEMESTER 24-25**

DSECLZG628T / AIMLCZG628T **DISSERTATION**

**(Final Evaluation Sheet)**

**NAME OF THE STUDENT:**

**ID NO. :**

**Email Address :**



**NAME OF THE SUPERVISOR:**



**PROJECT TITLE :**

***(Please put a tick ( ) mark in the appropriate box)***

| **S.No.** | **Criteria** | **Excellent** | **Good** | **Fair** | **Poor** |
| --- | --- | --- | --- | --- | --- |
| 1 | Work Progress and Achievements |  |  |  |  |
| 2 | Technical/Professional Competence |  |  |  |  |
| 3 | Documentation and expression |  |  |  |  |
| 4 | Initiative and originality |  |  |  |  |
| 5 | Punctuality |  |  |  |  |
| 6 | Reliability |  |  |  |  |
|  | Recommended Final Grade |  |  |  |  |

# EVALUATION DETAILS

| **EC No.** | **Component** | **Weightage** | **Marks Awarded** |
| --- | --- | --- | --- |
| 1 | Dissertation Outline | 10% |  |
| 2 | Mid-Sem Progress  Seminar  Viva  Work Progress | 10%  5%  15% |  |
| 3 | Final Seminar/Viva | 20% |  |
| 4 | Final Report | 40% |  |
| Total out of | | 100% |  |

Note : Mark awarded should be in terms of % of weightage ( consider 10% weightage as 10 marks)

|  | **Organizational Mentor** |  |
| --- | --- | --- |
| Name |  |  |
| **Qualification** |  |  |
| **Designation & Address** |  |  |
| **Email Address** |  |  |
| **Signature** |  |  |
| **Date** |  |  |

NB: Kindly ensure that recommended final grade is duly indicated in the above evaluation sheet.

*The Final Evaluation Form should be submitted separately in the viva portal.*